

Please refer to Paragraph 9 of your lease which states: **It is agreed that unless owner gives tenant, or tenant gives owner written notice at least 30 days prior to the expiration of this lease of the notifying party's intention to terminate this lease at the normal expiration date, THIS LEASE SHALL AUTOMATICALLY RENEW ITSELF as a month to month tenancy and shall so continue from 1 to 30 until at least thirty day's notice is given in writing by either party prior to the expiration of the current term.**

Please use the following as an example of a thirty day notice:

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Today's Date

To Whom It May Concern:

I/We (Lease Holder's Name) intend to vacate the apartment on (date you plan on vacating). Our reason for terminating our lease is (reason goes here). Our address is (address) and our lease ends (lease end date).

Lease Holder 1: Printed Name *Signed Name*

Lease Holder 2: Printed Name *Signed Name*

Lease Holder 3: Printed Name *Signed Name*

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August 15, 2014

To Whom It May Concern:

We, Jane Doe and John Smith, intend to vacate our apartment on September 30, 2014. Our reason for terminating our lease is location. Our address is 3700 Snowdrift Cir #101 and our lease ends September 30, 2014.

Lease Holder 1: Jane Doe *Jane Doe*

Lease Holder 2: John Smith *John Smith*